



## IDENTIFYING INFORMATION

Please answer each question carefully and ask for clarification if you do not understand. The information on the questionnaire will be helpful in planning services for you, is confidential, and will not be released without your permission.

Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Race: \_\_\_\_\_ Gender: \_\_\_\_\_ Preferred Pronouns: \_\_\_\_\_ Disabled: Y/N  
\*\*Please list any siblings below under "Other Family Members"\*\*\*

Parent/Guardian Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Race: \_\_\_\_\_ Disabled: Y/N

Gender: \_\_\_\_\_ Preferred Pronouns: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Okay to leave message?: Y/N

Home Phone: \_\_\_\_\_ Okay to leave message?: Y/N

Work Phone: \_\_\_\_\_ Okay to leave message?: Y/N

Occupation: \_\_\_\_\_ Monthly Family Income: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Email Address \_\_\_\_\_

May we contact you via email?: Y/N

Would you like to receive ChildSafe's e-newsletter and other announcements?: Y/N

Other Family Members:

	<u>Name</u>	<u>DoB</u>	<u>Age</u>	<u>Relationship to Child</u>	<u>Race</u>	<u>Disabled?</u>
1)	_____	_____	_____	_____	_____	<u>Y/N</u>
2)	_____	_____	_____	_____	_____	<u>Y/N</u>
3)	_____	_____	_____	_____	_____	<u>Y/N</u>
4)	_____	_____	_____	_____	_____	<u>Y/N</u>
5)	_____	_____	_____	_____	_____	<u>Y/N</u>
6)	_____	_____	_____	_____	_____	<u>Y/N</u>

Reason for Seeking Help: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Who referred you to ChildSafe?: \_\_\_\_\_

Name of child's physician: \_\_\_\_\_ Phone Number: \_\_\_\_\_

List any medications child is currently taking and the reason why: \_\_\_\_\_

\_\_\_\_\_

Has the child received previous psychological, psychiatric counseling?: \_\_\_\_\_

Name of therapist and reason for seeking help: \_\_\_\_\_

\_\_\_\_\_

Emergency Contact Information:

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Relationship: \_\_\_\_\_

Do you have health insurance that covers mental health outpatient counseling?: Y/N

If so, ChildSafe will need a copy of your insurance card. You are responsible for any pre-approval if your insurance policy requires it before beginning therapy.

Name of Insurance Company: \_\_\_\_\_

Name of Policy Holder: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Social Security # of policy holder: \_\_\_\_\_

*By signing this form, I authorize ChildSafe Colorado to bill my insurance provider on my behalf. I authorize ChildSafe Colorado to release all necessary information required by my insurance company to process claims. I authorize payment of medical benefits directly to ChildSafe Colorado.*

*If you qualify for Victim Compensation and/or Core Service funding, please be aware that your insurance must be billed prior to ChildSafe billing those resources. Your signature on this form gives ChildSafe permission to bill these resources on your behalf, and also gives permission for therapist(s) to submit treatment plans to your insurance company, Victim Compensation, and Core Services.*

You are responsible for any unpaid balances. Please see attached Financial Statement.

Signature of Responsible Party: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Intake Therapist: \_\_\_\_\_ Date: \_\_\_\_\_



## Financial Policy

1. Fees for therapy are \$125.00 per one hour individual or family session, \$135.00 per one hour play therapy session, \$200 per neurofeedback session, and \$55.00 per group session. ChildSafe accepts contracted rates for health insurance and victim compensation. A sliding scale fee is also available based on income and household size.
2. All fees (including deductibles and co-pays) are due at the time of service. **If you have health insurance or are a private pay client, or are on a sliding scale, you must see the billing staff to set up a payment schedule for deductibles and co-pays within one week of the intake appointment.**
3. Any account that has not received payment after a six months of delinquency may be turned over to a collection agency. An attorney's fee for any aging account may be added to cover the collection agency's litigation process.
4. If for any reason insurance or other third party payment resources (Victim Compensation or Core Service) refuses payment, clients are responsible for the full amount and the above conditions apply. If sliding scale conditions apply, you will be responsible for your sliding scale fee at the time services are rendered.

I agree to the above financial conditions and understand that any exception to this policy must be made in writing and in advance with the billing office.

\_\_\_\_\_  
Signature of Responsible Party

Date \_\_\_\_\_

\_\_\_\_\_  
Signature of ChildSafe authorized personnel

Date \_\_\_\_\_

*Revised: April 2016*

**CHILDSAFE SLIDING FEE SCALE APPLICATION**

PARENT INFORMATION		TODAY'S DATE:	
First Name:	Middle:	Last:	Other Names:
Home Address:	City:	State:	Zip:
Mailing Address:	City:	State:	Zip:
Home Phone:	Cell Phone:	Work Phone:	
Date of Birth:	Social Security #:	Do you have insurance? (circle one)	
		Yes	No
Marital Status:	Single	In a relationship	Married
		Divorced	Separated
			Widowed

HOUSEHOLD SIZE	
Name	Date of Birth

HOUSEHOLD INCOME					
Name	Amount	Frequency (Circle One)			Employer
You	\$	Weekly	Monthly	Yearly	
Spouse	\$				
Children	\$				
Other	\$				
	\$				
TOTAL	\$				
Other Income	You	Spouse	Children	Other	Subtotal
Social Security					
Student Loans					
Public Assistance					
Retirement Pension					
Food Stamps					
Child Support, Alimony					
Family/Friend Support					
Interest Income					
Other					
				<b>TOTAL</b>	\$

**NOTE: In order to give you a discount on our therapy services, it is necessary for us to ask some personal questions. Your answers will be kept on file and in strict confidence. You must verify your income at least every year you are receiving services from ChildSafe. Please provide two of the following:**

- Tax Return or W-2 Form
- 2 Paycheck Stubs or Copies of Social Security Checks
- Bank Statement

Your annual income and your family size will be used to calculate your fee.

I do hereby swear or affirm that the information provided on this application is true & correct to the best of my knowledge and belief. I agree that any misleading or falsified information, and/or omissions may disqualify me from further consideration for the sliding fee program. I further agree to inform ChildSafe if there is a significant change in my income. If acceptance to the sliding fee program is obtained under this application, I will comply with all the rules and regulations of ChildSafe. I hereby acknowledge that I have read the foregoing disclosure & understand it.

Date: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Dear



## Consent For Psychotherapy Treatment For A Minor

I \_\_\_\_\_ of \_\_\_\_\_  
(Parent/Guardian) (Address)

authorize ChildSafe therapist(s) to meet with \_\_\_\_\_  
(Minor's Name)

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
(Minor's Name) (Minor's Name) (Minor's Name)

for the purpose of psychotherapeutic treatment.

Furthermore, I certify that I have the legal authority to give this permission.

\_\_\_\_\_  
Signature of Client Date  
(if client is 15 years of age & older)

\_\_\_\_\_  
Signature of parent, guardian, or Date  
authorized legal agent for minor

\_\_\_\_\_  
Signature of witness Date

# AUTHORIZATION FOR DISCLOSURE OF CONFIDENTIAL TREATMENT INFORMATION

I hereby authorize ChildSafe therapists to disclose and/or receive confidential information concerning me and/or my child,

\_\_\_\_\_  
Myself or Name of Child

\_\_\_\_\_  
Date of Birth

including medical records, treatment notes, evaluations, and reports or records of other treatment providers concerning me and/or my child. I authorize ChildSafe to disclose confidential information concerning me or my child verbally and in writing concerning my case. I authorize ChildSafe to use professional judgment in deciding what specific information will be released and communicated, and to use professional judgment in deciding whether specific records or a summary of treatment information should be disclosed. I authorize the exchange of information with the following agencies and/or individuals:

Please Initial:

- \_\_\_\_\_ Department of Human Services (Specify County) \_\_\_\_\_
- \_\_\_\_\_ SummitStone Health Partners
- \_\_\_\_\_ School Personnel (specify school/s) \_\_\_\_\_
- \_\_\_\_\_ Law Enforcement Agency (Specify) \_\_\_\_\_
- \_\_\_\_\_ Victims Compensation Program (Specify County) \_\_\_\_\_
- \_\_\_\_\_ District Attorney's Office (Specify County) \_\_\_\_\_
- \_\_\_\_\_ Probation (Specify County) \_\_\_\_\_
- \_\_\_\_\_ Child Advocacy Center (Specify County) \_\_\_\_\_
- \_\_\_\_\_ ChildSafe Therapists (Required)
- \_\_\_\_\_ Medical Professional (Specify) \_\_\_\_\_

Others \_\_\_\_\_  
\_\_\_\_\_

## Disclosure Regarding Confidentiality of Treatment Information

I understand that any treatment records concerning my mental health treatment or assessments are confidential under Colorado law, and that a statutory privilege prohibits confidential treatment information from being disclosed without my consent.

This release authorizes the disclosure/exchange of information between ChildSafe staff and the persons or agencies identified above. The persons or agencies receiving this information may not share such information with any other person or agency without obtaining my written consent.

I understand that I have no obligation to sign this authorization for the disclosure of confidential information about myself and/or my child. In addition, **I understand that I may revoke this consent for disclosure of information in writing at any time.** This consent expires automatically as follows:

Thirty days past client's termination from services (to allow for termination summary to be completed and any after-care plans to be coordinated) If you would like to specify a date, event or condition upon which consent expires: \_\_\_\_\_

\_\_\_\_\_  
Signature of client or legal guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Relationship to child (if applicable)



## **Acknowledgement of Receipt of Disclosure Statement and Notice of Privacy Rights.**

Name of Client \_\_\_\_\_  
(Please Print Name)

### **Disclosure Statement and Notice of Privacy Rights:**

I hereby acknowledge that I have received a copy of the provider/psychotherapist *Disclosure Statement and Notice of Privacy Rights*. I further agree to read this *Disclosure Statement and Notice of Privacy Rights*. I will talk with my therapist if I have any concerns.

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Therapist/Witness Signature

\_\_\_\_\_  
Date

*Acknowledgement of Disclosure & Agreement Revised Feb 2020*

Harborview Trauma Screen - Caregiver

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Stressful or scary events happen to many kids. Below is a list of stressful and scary events that sometimes happen. Please answer to the best of your knowledge. Mark YES if it happened to your child. Mark NO if it didn't happen to your child.

- |   |     |    |
|---|-----|----|
| 1. Serious natural disaster like a flood, tornado, hurricane, earthquake or fire.                             | Yes | No |
| 2. Serious accident or injury like a car/bike crash, dog bite, sports injury.                                 | Yes | No |
| 3. Robbed by threat, force or weapon.   | Yes | No |
| 4. Slapped, punched, or beat up by someone in your family.  | Yes | No |
| 5. Slapped, punched, or beat up by someone <u>not</u> in your family.   | Yes | No |
| 6. Saw someone in your family slapped, punched or beat up.  | Yes | No |
| 6a. Heard someone in your family (or knowing about someone in your family) being slapped, punched or beat up. | Yes | No |
| 7. Saw someone in the community slapped, punched or beat up.  | Yes | No |
| 8. Someone older touched your child's private parts when they shouldn't.                                      | Yes | No |
| 9. Someone forced or pressured sex when your child couldn't say no.   | Yes | No |
| 10. Someone close to your child dying suddenly or violently.  | Yes | No |
| 11. Attacked, stabbed, shot at or hurt badly.   | Yes | No |
| 12. Saw someone attacked, stabbed, shot at, hurt badly or killed.   | Yes | No |
| 13. Stressful or scary medical procedure.   | Yes | No |
| 14. Being around war.   | Yes | No |
| 15. Suicide attempted or completed by a family member.  | Yes | No |
| 16. Suicide attempted or completed by a friend.   | Yes | No |
| 17. Family members taken away by police.  | Yes | No |
| 18. Family members ill/sick for a long time.  | Yes | No |
| 19. Family members dying.   | Yes | No |
| 20. Being bullied.  | Yes | No |
| 21. Someone saying to your child that they are no good.   | Yes | No |
| 22. Having to move.   | Yes | No |
| 23. Other stressful or scary event?   | Yes | No |
- Describe: \_\_\_\_\_

Which one is bothering him/her the most now? \_\_\_\_\_

If you answered NO to all of the above questions, STOP.

If you answered YES to any of the above questions, please complete the rest of this form.

- |   |     |    |
|---|-----|----|
| Afraid he/she would die or be hurt badly.       | Yes | No |
| Afraid someone else would die or be hurt badly. | Yes | No |
| Helpless to do anything.                        | Yes | No |
| Ashamed or disgusted.                           | Yes | No |